

## FREIGHT HANDLING INFORMATION

### INTRODUCTION

European International Fairs Ltd have been appointed as the sole international freight forwarder, customs broker and on-site materials handling contractor for Advanced Maritime Technology 2026.

Please note that no other agent or contractor will be allowed to operate forklifts and or supply electrical lifting devices including scissor lifts, moffet forklifts, hiabs or crane attachments inside or around the loading areas of the venue as specified by the organiser.

### KEY CONTACT

Your key contact for this event is:

**Carly Willmott**  
Email [amtxops@european-intl.com](mailto:amtxops@european-intl.com)  
Office Tel: +44 (0) 1732 860330

**UK Office address:**  
European International Fairs Limited  
Unit 6, Skitts Manor Farm  
Moor Lane,  
Edenbridge,  
Kent, TN8 5RA  
UNITED KINGDOM

### KEY DATES

#### Online European International Fairs portal bookings

All orders must be placed on the European International Fairs portal for:

Airfreight shipments **Monday 25<sup>th</sup> May 2026**

Sea Freight **Friday 15<sup>th</sup> May 2026**

Advanced warehouse **Wednesday 3<sup>rd</sup> June 2026**

Road Fright **Monday 8<sup>th</sup> June 2026**

If orders aren't placed on the portal on the above dates a Late Booking fee will apply. +30% on all charges

#### Arrival Deadlines

Advanced warehouse – **Monday 8<sup>th</sup> June 2026**

Airfreight – **Tuesday 2<sup>nd</sup> June 2026**

Sea Freight – **Wednesday 27<sup>th</sup> May 2026**

**Collections for the return deliveries from the advanced warehouse can be made from Tuesday 23<sup>rd</sup> June 2026**

#### Show Dates

Build up dates: **Sunday 14<sup>th</sup> June and Monday 15<sup>th</sup> June 2026**

Show dates: **Tuesday 16<sup>th</sup> June 2026 – Thursday 18<sup>th</sup> June 2026**

Break down dates: **Thursday 18<sup>th</sup> June 2026 and Friday 19<sup>th</sup> June 2026**

### WORLDWIDE PARTNER NETWORK

Please click [here](#) to view our network of agents and partners based worldwide, who all specialise in shipping exhibition materials.

Should you prefer to use another, please ensure that they have experience of shipping exhibition materials and that they will consign your shipment in accordance with these instructions.

Details of your consignment should be submitted to us via our [online portal](#) prior to the consignment's arrival.  
Shipments arriving without an order will be subject to a late order fee of 30% applicable to all services.

## AIRFREIGHT

Airfreight shipments should be sent pre-paid to arrival Amsterdam (AMS) airport, **arriving by Tuesday 2<sup>nd</sup> June 2026**, consigned as follows:

Consignee: DSV – Fairs & Events	Notify: <name of exhibitor>
Fokkerweg 300	Advanced Maritime Technology 2026
NL-1438 AN Oude Meer	< Hall and booth number>

Details of your consignment should be submitted to us via our [online portal](#) prior to the consignment's arrival. Shipments arriving without an order will be subject to a late order fee of 30% applicable to all services.

Please refer to the customs clearance and documentation section below if you are shipping goods from outside the European Union.

## SEA FREIGHT

Sea freight shipments should be sent pre-paid to arrival Rotterdam port, **arriving by Wednesday 27<sup>th</sup> May 2026**, consigned as follows:

Consignee: DSV – Fairs & Events	Notify: <name of exhibitor>
Scheepsbouwweg 65	Advanced Maritime Technology 2026
NL-3089 JW Heijplaat Rotterdam	<hall and booth number>

Details of your consignment should be submitted to us via our [online portal](#) prior to the consignment's arrival. Shipments arriving without an order will be subject to a late order fee of 30% applicable to all services.

Please refer to the customs clearance and documentation section below if you are shipping goods from outside the European Union.

## ADVANCE DELIVERIES

No companies have access to the exhibition areas before the official build up period unless they have express approval from the event organiser.

For deliveries prior to the official show build up period, European International have an advance local warehouse facility in Amsterdam:

Delivery address: DSV - Fairs & Events	Notify: <name of exhibitor>
Ankerweg 18 – Dock 103	Advanced Maritime Technology 2026
1041 AT Amsterdam	<hall and booth number>
The Netherlands	

Advance deliveries should be received at our warehouse by **Monday 8<sup>th</sup> June 2026**

**Opening Times: Monday to Friday 08:00- 16:30**

**Collections for the return deliveries from the advanced warehouse can be made from Tuesday 23<sup>rd</sup> June 2026**

**If delivery is accompanied by a transit document (T1), please contact. [ambxops@european-intl.com](mailto:ambxops@european-intl.com)**

Details of your consignment should be submitted to us via our [online portal](#) prior to the consignment's arrival. Shipments arriving without an order will be subject to a late order fee of 30% applicable to all services.

## COURIER SHIPMENTS

We recommend that all courier shipments are sent to our advance warehouse (*as mentioned in advanced deliveries*) as sending courier shipments directly to the show site attracts a high risk of Customs complications.

For that reason, European International Fairs Limited are not responsible for courier shipments until received at our on-site office regardless of whether they are addressed to us or not.

Shipments arriving directly at the show site requiring payment of Customs duty, VAT or any freight charges will be refused by European International Fairs Limited unless pre-arranged. Shipments **MUST** therefore be sent on a **DELIVERED DUTY PAID (DDP)** basis.

## DIRECT DELIVERIES

Road freight shipments delivering directly to the Advanced Maritime Technology 2026 site must arrive within the official published build-up schedule for the event.

CMR's should be consigned as follows.....

Advanced Maritime Technology 2026  
Amsterdam RAI  
Europaplein 2-22 / P5 – Hall 8  
1078 GZ Amsterdam  
The Netherlands  
For: <exhibitor name and booth number>

The Amsterdam RAI operate a strict traffic control system. All vehicles wishing to enter the site (i.e. for unloading or reloading) must register on the venues 'Voyage Control' system, accessible [here](#).

### PLEASE NOTE:

**For direct unloading and reloading at RAI AMSTERDAM please make sure to book a TIMESLOT [click here in order to access the logistics zones of RAI Amsterdam](#).**

Details of your unloading or reloading requirements should be submitted to us via our [online portal](#). We will provide you with unloading (and/or reloading) references.

**Please ensure that you give your offloading booking reference and reloading reference to the driver when delivery and collecting shipments. Failure to show this will result in a delay of the shipment being off loading or reloaded.**

Shipments arriving without an order form will be subject to a late order fee of 30% applicable to all services.

## CUSTOMS CLEARANCE & DOCUMENTATION

### GENERAL INFORMATION

Goods not in free circulation, whether being shipped from within or from outside the EU, must clear customs upon arrival in Amsterdam.

We recommend that you **DO NOT** hand-carry commercial goods that are not in free circulation. Such goods are still liable for import duty and tax and may be detained by customs at the airport terminal pending customs clearance.

European International Fairs Limited can provide a temporary import Customs Guarantee to Customs on your behalf for exhibition goods under "Temporary Import" without the need to pay import duty and VAT.

The goods must remain under our control throughout and are subject to examinations by Customs. At the close of the exhibition the goods must be removed to our local warehouse for Customs clearance either for re-export or for conversion to a permanent import. Heavy penalties can apply if exhibitors or contractors remove goods under a Customs import Guarantee from the show site.

Temporary importation of goods is solely subject to the final approval of the border customs authorities. If customs reject our application for clearance on a temporary importation basis, the goods will have to be imported permanently, and customs duty and tax will be applicable.

Goods for temporary import (including ATA Carnet goods) must bear serial or product codes wherever possible. The same codes should be mentioned on the commercial invoice. The Netherlands Customs are likely to force permanent import and payment of duties if this information is not available.

## CUSTOMS CLEARANCE & DOCUMENTATION

### COMMERCIAL INVOICE

Shipments requiring customs clearance require a commercial invoice which complies with the following check list (alternatively an ATA Carnet may be used):

- Must be consigned to;  
<Full name of exhibitor name>,  
<event name>,  
< Booth Number>  
Europaplein 2-22/ P5 Hall 8 , 1078 GZ Amsterdam, The Netherlands
- Must indicate the individual weight and dimensions of each package in the shipment and should match the waybill
- Detailed description of the goods in each content of each package in English, with separate values (in EUR€) and the total value with HS Tariff codes for each individual item
- Must clearly indicate which items are packed into which boxes (piece numbers mentioned on your commercial invoice should tally up with the piece numbers mentioned on the labels attached to your packages)
- Make, model and serial numbers must be listed for any electrical items
- Goods for permanent import must be packed separately from goods for temporary import and each should have their own commercial invoice
- Must have an signature (preferably in blue ink)

We recommend that you use our [Combined Commercial Invoice & Packing List Template](#).

### TRANSIT DOCUMENTS (T1)

If you are sending a road freight, direct off loading to stand or Direct or to the Advanced warehouse. Please consignment to Amsterdam that requires customs clearance, please consign the transit document (T1) as follows....

DSV – Fairs & Events  
Europaplein 2-22 / P5 – Hall 8  
1078 GZ Amsterdam, The Netherlands  
Customs code: NL000432

Please send a Pre- alert to: [amtxops@european-intl.com](mailto:amtxops@european-intl.com)

Should you have any custom shipments under T1 coming for Direct offload. These must be cleared before the goods can be unloaded from the vehicle. The drivers will need to wait until the T1 is discharged, no unloading or leaving the premises of RAI during this process is allowed.

Only after the discharging has been carried out and confirmed by customs department, the unloading can be started.

**Please note the customs office open hours are 0800 to 1630hrs Monday to Friday.**

### POWER OF ATTORNEY

A Power of Attorney is required by customs in Netherlands for temporary and permanent customs clearance.

Please click [here](#) to download a template.

## PACKING & CASE MARKING

Packaging should be designed with internal padding and battens as to be suitable for the nature of the goods and the intended mode of transport and to be able to withstand both outward and return journeys (if required).

It should be capable of easy unpacking and repacking. It is advisable to use screws or clips for cases rather than nails.

Packaging for shipments originating from outside of the European Union must be 'ISPM15' compliant. Please contact your local Government Plant Health Authority for further details.

### **Wood packing requirements apply in the European Community.**

Fumigation must be arranged for all wooden packing materials in the country of origin before shipping to Amsterdam. Exception for packing made entirely of plywood / wood chip board. To verify that the wooden packing has undergone heat treatment or Methyl Bromide treatment the following data should be marked / stamped onto the outside of the wooden packing clearly visible.

- IPPC Logo
- ISO country code (= xx)
- Unique number assigned to the company that has carried out the fumigation, namely a national plant protection organization (= OOO)
- Method of fumigation (=YY) - HT: heat treatment / MB: Methyl Bromide

All cases should be clearly marked showing Advanced Maritime Technology 2026, c/o European International Fairs Limited, your exhibiting name, stand number and case number (i.e. 1of2, 2of2 etc.). We recommend using our pre-formatted [label template](#).

Case numbers on the labels should tally up with those mentioned on any shipping documentation.

European International Fairs Limited can remove and store any empty packaging materials or full goods (such as ladders and toolboxes etc) from your stand during the event. Please refer to our tariff for charges. Such services can be booked via our [online portal](#).

## RESTRICTED GOODS

Please do not include any of the following items with your shipment: pharmaceuticals, tobacco and alcohol, hazardous materials (incl. aerosols, corrosives and batteries). Please [contact us](#) if it is essential for you to include such prohibited items within your consignment.

## HEAVY ITEMS & MACHINERY

Exhibitors with large machinery or other heavy exhibits should advise their requirements well in advance to ensure that the on-site logistics schedule and can be planned accordingly and the relevant lifting equipment sourced.

Under no circumstances may the weight of any equipment or exhibit material exceed the hall's maximum floor loading. Exhibitors are liable for the cost of making good any damage they cause to the exhibition hall.

Exhibitors or their representatives must be present during the unloading and positioning of machines on the stand.

## INSURANCE

Insurance is the responsibility of the exhibitor, and we do not automatically insure goods on your behalf. We strongly recommend that you arrange adequate cover for your goods for the transit to, from and during the exhibition.

## ON-SITE REPRESENTATIVES

Experienced representatives Carly Willmott and Steven Maddock from European International Fairs Limited will be on-site during the exhibition tenancy to supervise customs clearance and freight handling and to liaise with exhibitors during the event.

## PAYMENT

By placing your freight with European International (Fairs) Ltd, or consigning it according to our instructions, you are agreeing to accept our charges for handling, transportation and customs clearance and related services, either quoted or un-quoted.

Invoices are due for immediate settlement in full upon presentation of invoice.

Any disputes or queries relating to invoices should be notified to us immediately. We reserve the right to demand payment before release of goods.

Payment details will be present on our invoices. We can also accept credit card payments via our [online portal](#).

## LIABILITY, TERMS & CONDITIONS

Our liability ends upon delivery of your exhibition goods to the booth, irrespective of the presence of the exhibitor and only resumes with the uplift of the goods from your stand for return. We do not assume any liability for any goods left in empty crates, boxes, or packaging materials. Any possible damages / shortages should be notified to our on-site office immediately and followed up in writing.

All work is undertaken at owner's risk and in accordance with our [terms & conditions](#).

## FREIGHT HANDLING TARIFF

All services provided by European International Fairs Ltd and our local partner DSV Fairs & Events, Netherlands will be invoiced in accordance with this tariff. All charges are per exhibitor, per shipment, apply to general non-hazardous cargo not requiring special handling or equipment, do not include any carrier surcharges, no individual piece to exceed 1500kgs in weight, 3m in length or 2m width or height and arriving within our specified deadlines. All shipments will be rounded up to the nearest cbm/ ldm where applicable.

### SERVICE FEE

Consignment Service Fee (*applicable to all services, each way - in and outbound*) €95.00 per exhibitor/shipment

### CUSTOMS CLEARANCE FEES

Permanent import / Temporary import / Re-export entry ( <i>incl. 3 HS codes</i> )	€225.00 per entry
ATA Carnet surcharge ( <i>in addition to above clearance fee</i> )	€270.00 per entry, per piece
Additional HS codes per clearance	€15.00 per code
Temporary Import Bond Fee ( applicable inbound only) 2% of CIF	€175.00 minimum
Customs Inspection	as per outlay +15%
Transit document (T1) opening or closing ( <i>if applicable</i> )	€135.00 per transit document
Duty of taxes Cost +	+ 15% - Min €27.00
ATA holding charge	€225.00

### ROAD FREIGHT CHARGES ( $1m^3 = 300kgs$ )

**Due to limited truck parking at the Rai, shipments of 7 LDM or less should transit via the on-site warehouse. Note direct shipments will incur a minimum charge of 7LDM so shipping via the warehouse can be a cost-effective option.**

**Rounded up to next whole cbm / LDM. 1cbm=300kgs. LDM = Loading metres (ie the length of deck space utilised on the vehicle)**

\*Shipments via advance warehouse to booth  
Shipments in free circulation, inclusive of interim storage (5 working days free storage inbound / 3 days free storage outbound) €150.00 per cbm (min 2cbm)

Warehouse storage outside of free period €15.00 per cbm per Day

\*Shipments direct to booth  
Direct unloading to booth / reloading ex booth (3T Forklift) €95.00 per LDM (min 7ldm)  
5T Forklift additional as above + 15%

*Courier shipments maximum 20kg (overtime surcharges apply to this service. Please refer to surcharge section of this tariff)* €225.00

### AIRFREIGHT CHARGES ( $1m^3 = 167kgs$ )

\*From arrival Amsterdam AMS to delivered stand or vice-versa, incl. of airline handling, transport, interim storage and handling

Up to 100kgs	€395.00 per shipment
101kg to 250kgs	€450.00 per shipment
251kg to 500kgs	€655.00 per shipment
Above 500kgs	€1.30 per additional kg / kg.vol

EU Directive Agency Fee (*EU cargo only*) €60.00 per exhibitor / shipment

Unknown shipper check (*applicable outbound only*) €210.00 per shipment

### SEA FREIGHT CHARGES ( $1m^3 = 300kgs$ )

From arrival Rotterdam port to booth or reverse; incl. of terminal handing fees, transport, interim storage and handling (overtime surcharges apply to this service. Please refer to surcharge section of this tariff)

€2275.00 per 20ft container FCL
€2845.00 per 40ft container FCL
€365.00 per $1m^3$ (€730.00 min) LCL

FOB Charges (*applicable outbound only*) €275.00 per shipment

## ADDITIONAL CHARGES

*Removal, storage & return of empty cases	€95.00 per 1m <sup>3</sup> Min 2m <sup>3</sup> ( €190.00min)
*Removal, storage & return of full good ( <i>tools, ladders, pallet trucks etc</i> )	€105.00 per 1m <sup>3</sup> (€210.00 min)
Sunday/ Bank Holiday surcharge	€20.00 per cbm pick up / delivery
<i>(storage charges are applicable per order / exhibitor. Each individual piece rounded up to the next 1m<sup>3</sup>)</i>	
<i>Standard volume for full goods:</i>	
<i>Genie lift -</i>	<i>3cbm</i>
<i>Short / Long ladder</i>	<i>2/ 3cbm</i>
<i>Long pallet truck</i>	<i>3cbm</i>
<i>Pump truck short/ Long</i>	<i>2/ 3cbm</i>
*Labour for assistance on booth ( <i>min 3hrs</i> )	€75.00 per 1 hour
*3 Ton forklift hire for booth work only ( <i>min 1hr</i> )	€255.00 per 1 hour
*5 Ton Forklift hire for booth work only ( <i>min 1hr</i> )	€285.00 per 1 hour
Any third party charges (unless mentioned as included) <i>(including but not limited to airline / port storage or handover fees, duty tax etc min €25.00 outlay fee per item)</i>	as per outlay +15%
Late Booking fee on orders placed after dealines ( as stated in Key Dates section) Shipments arriving without an order form will be subject to a late order fee of 30% applicable to all services.	+30% on all charges

## SURCHARGES

Late Booking fee on ordera placed after deadlines ( as stated in Key Dates section)	+30% on all charges
Shipments arriving without an order	+30%
Cancellation of order 48 hours prior to commencement	25% of expected charge
Overtime surcharges apply to each service marked with *	
Overtime surcharge – Weekdays 1800 – 0700hrs	+50%
Overtime surcharge – Saturdays	+50%
Overtime Surcharge – Sundays & public holidays	+100%
Standard insurance	€35.00 per way
Handling of individual pieces over 1500 kgs	on application